Riding School Coach

Department: Riding School

Our Organisation

Ferring Country Centre is a charity providing support to people with learning disabilities. Having started in 1986 with 12 beneficiaries we have expanded over the years and now provide services to around 130 beneficiaries each week.

Our organisational mission is:

"To support people with learning disabilities to grow their independence, connect with others and create a good life."

In addition to our Day Service our Garden Centre, Ranger's Café, Gift Shop, Dales Farm, and Riding School are open to the general public, seven days per week. This allows everyone to share our beautiful site and excellent facilities and allow those we support the opportunity to develop social and customer service skills in a safe and supported environment.

Line Management

Riding School Manager/ Riding School Co-ordinator

Purpose of Role

To deliver safe, structured, and progressive riding instruction to clients of varying ability levels, while supporting horse welfare, maintaining high teaching standards, and contributing to the overall running of the riding school. An experienced BHS Stage 2 or above Coach is expected to coach independently, assist with staff training and uphold industry best practice.

Key Responsibilities

- Plan and deliver group and private riding lessons for beginners through to intermediate riders
- Teach flatwork, jumping, and basic horse care in line with recognised coaching standards
- Assess rider ability and adapt lessons to suit individual needs and goals
- Provide clear, constructive feedback to support rider progression
- Ensure all sessions are safe, engaging, and inclusive
- Maintain a high standard of health and safety for riders, horses, and staff
- Follow risk assessments guidelines and adhere to safeguarding policies
- Monitor horse wellbeing during lessons and adjust workloads accordingly
- Ensure correct use of tack, equipment, and safety gear
- Assist in the daily care of horses, including tacking up, untacking, grooming, and basic health checks
- Work closely with yard staff to ensure horses are fit, healthy, and suitable for lessons
- Participate in exercising and schooling horses where appropriate
- Deliver a positive, professional experience for all clients
- Communicate effectively with riders, parents, and visitors
- Support client retention through high-quality coaching and engagement
- Handle enquiries and provide advice on riding progression
- Contribute to team meetings and continuous professional development
- Assist with training programmes, camps, and events
- Uphold the riding school's reputation and standards at all times

Key Information

Hours:	15 hours per week
Shifts:	Monday 11am – 7pm Saturday 8am – 4pm
Salary:	Starting from £26,500 PA pro rata
Contract:	Permanent

Contact Information

☎	Telephone:	01903 245078
✉	Email:	Katie.simmons@ferringcountrycentre.org
	Website:	www.ferringcountrycentre.org
	DBS:	**Subject to an enhanced DBS check**

Riding School Coach

Department: Riding School

Person Specification

Qualifications	Essential	Desirable
Recognised industry equestrian qualifications such as UKCC, BHS or ABRS Level 2 and above.	Y	
Good general level of education, including basic reading and writing skills	Y	
Commitment to undertake further training as required		Y
Holds full driving licence		Y
Current First Aid at Work Certificate		Y

Experience	Essential	Desirable
Industry experience of working with a variety of horses in a yard environment	Y	
Experience of working with people with learning disabilities		Y
Experience of working in a role that requires planning and organisation	Y	
Experience of working independently in a role	Y	
Strong knowledge of Horse care, welfare and riding techniques.	y	

Knowledge and Skills	Essential	Desirable
Interpersonal, written and verbal communication	Y	
Basic level IT skills (Microsoft Office)	Y	
Time management	Y	
Ability to build effective working relationships	Y	

Personal Attributes	Essential	Desirable
Flexible, enthusiastic and committed	Y	
Self-motivated and resourceful with strong organisational and time management skills	Y	
Respectful and understanding of diversity	Y	
Confident, calm, and professional under pressure	Y	
Team player with a proactive attitude	Y	
Excellent communication and interpersonal skills	Y	
Passion for teaching and developing riders	Y	
High standard of personal riding ability	Y	